



## Notice of Vacancies on the Board of Directors

A Message from the Chair of the Nominating Committee

### Call for Nominations of Candidates for the 2023 Board of Directors Election

As Chair of the Nominating Committee, along with Directors Stephen Bach and Lisa DiRocco, I am pleased to help oversee the nomination and election of Directors to the 2023 KCCU Board. Elections are held to fill the places of Directors of the Board whose terms of office have expired or for any vacated seats. In 2023, there are three Directors of the Board whose terms of office will expire.

Our Annual General meeting will be held virtually on Tuesday, March 28, 2023. Elections (as required) will take place in advance of the meeting with results announced at the meeting. Registration and voting for Directors (as required) will close on Monday, March 27, 2023.

The Board meets at a minimum quarterly to provide direction and governance to the operations of KCCU. Directors can expect to spend on average 15-20 hours per month on various duties including preparation for meetings, attendance at Board and committee meetings, education, orientation activities and community events.

Any person who is being nominated for office shall:

- familiarize themselves with the Act and understand Director liability and disclosure;
- qualify to be a Board member as stated in the Act and Credit Union policy;
- possess a range of critical attributes and qualifications to effectively fulfill the responsibilities as a member of the board; and
- complete the Director Candidate Application

If elected for office the new Director will be required to:

- participate in KCCU's Board Orientation and Development Program;
- provide the time and willingness to serve on the Board; and
- participate in ongoing learning.

Persons wishing to place their name for nomination should submit the completed Director Candidate Application along with all required documents, to the Chair of the Nominating Committee. The package can be found on our website or by contacting Mary Lowdon, our Corporate Secretary at [mldowdon@kccu.ca](mailto:mldowdon@kccu.ca) or 613-384-5555.


Completed Applications must be submitted by one of the following methods:

- Electronically, by following the application link on the KCCU website (kccu.ca);
- Electronically, via email to [nominations@kccu.ca](mailto:nominations@kccu.ca);
- Printed on paper (marked Confidential), via personal delivery to any branch of the Credit Union; or
- Printed on paper (marked Confidential), via prepaid ordinary mail or registered mail to the address below:

**Chair, Nominating Committee c/o Mary Lowdon  
Kingston Community Credit Union  
795 Gardiners Road  
Kingston, ON K7M 7E6**

Please note that nominations must be received no later than **4:00pm on Tuesday, February 28, 2023**. Thank you for your interest in serving as a member of the Board and for your continued loyalty to KCCU.

Sincerely,

  
Reta McCormick, Chair 2023  
Nominating Committee